

## Beltane Fire Society Board Meeting Minutes

<b>Date and Time:</b>	Tuesday 22nd August, 7pm - 9pm
<b>Location:</b>	Beltonia, and dial in option on invitation
<b>Invited:</b>	All Board, all Blues, Tom Watton & trustee assistant
<b>Present:</b>	Sophie McCarthy, Sammi Searle, Mailis Marty, Stew Wilson, Tom Watton, Sara Thomas, Andy Tucker, Steve Glover

Item	Time	Details	Item Lead
<b>1. Welcome</b>	7pm	<ul style="list-style-type: none"> <li>I. Apologies <ul style="list-style-type: none"> <li>A. CG</li> </ul> </li> <li>II. Declarations of interest regarding any agenda items <ul style="list-style-type: none"> <li>A. None reported</li> </ul> </li> </ul>	<p>ALL</p> <p>ALL</p>
<b>2. Review of minutes and action points</b>	7:10	<ul style="list-style-type: none"> <li>III. <b>Decision:</b> approval of previous minutes <u>Vote: Aye 4. Abstain due to absence 1</u></li> <li>IV. <b>Update:</b> Review any previous action points <ul style="list-style-type: none"> <li>A. Busk admin chat from TW - by implementing LB Plan we might increase takings from circa £70 to where we used to be TW happy to do the permit admin TW notes the charity picked should be an option to the membership so it doesn't create backlash SW suggests getting LB to ask the membership rather than Board TW suggests Board approving LB's list to avoid any 'back catalogues of doom' SW happy to steer the due diligence and to get in touch with LB</li> <li>B. <b>SM update on tasks</b> <ul style="list-style-type: none"> <li>■ All actions complete except communication guidelines as this is a piece of ongoing work and funding application</li> </ul> </li> <li>C. <b>SS update</b> <ul style="list-style-type: none"> <li>■ Gaby to be contacted about coming back into Comms</li> </ul> </li> <li>D. <b>SW update</b> <ul style="list-style-type: none"> <li>■ TW asks if there's a legal obligation to hold past trustee info in line with Companies</li> </ul> </li> </ul> </li> </ul>	<p>SS</p> <p>ALL</p>

		<ul style="list-style-type: none"> <li>■ House - SW says this rings a bell</li> <li>■ SW to get in touch with Alix again about the anti-racism policy to finalise</li> <li>■ Comms contractor job description - TW suggests rolling it to Beltane to avoid December admin faff -&gt; there is much agreement</li> </ul> <p><b>E. MM update</b></p> <ul style="list-style-type: none"> <li>■ Stewards only ones to get feedback on specific request</li> <li>■ Rolling over safeguarding action</li> </ul> <p><b>F. CG Has sent update due to absence</b></p> <ul style="list-style-type: none"> <li>■ TW happy to press forward for Soldo Card</li> <li>■ SS suggests TW pick this up with CG directly</li> <li>■ SS says the budgets for court and drums are budgeted</li> </ul>	
<b>3. Operations Issues</b> <i>[Operations]</i>	7:34	<p><b>V. Festival Committee Update</b></p> <p>A. SS to send details of GO Mixer to Blues</p> <p><b>VI. Court Selection</b></p> <p>A. SS notes t it is now complete</p> <p>B. SW to post on website about Kings</p> <p>C. SM to coordinate posting on socials with AT and SW</p> <p><b>VII. Cailleach Requests Update</b></p> <p>A. Busk</p> <ul style="list-style-type: none"> <li>■ Previously minuted in Section 2</li> </ul> <p><b>B. Mabon</b></p> <ul style="list-style-type: none"> <li>■ SW notes LB requested funds for booking a venue for pot luck, board games and perhaps a D&amp;D game - basically table and chairs and a space with kitchen facilities.</li> <li>■ MM mentions booking the same venue as Yule</li> <li>■ ST notes this was Old St Pauls</li> <li>■ SS asks if LB had any venues in mind</li> <li>■ TW mentions BFS member works at Greyfriars in Pleasance</li> <li>■ TW also mentions St Vincents Undercroft</li> </ul> <p><b>C. Social Media Takeover</b></p> <ul style="list-style-type: none"> <li>■ Previously minuted in Section 2</li> </ul> <p><b>VIII. GO Selection</b></p> <p>A. SS &amp; Blue to chat with GOs of certain groups over story elements</p> <p>B. MM to work on duplicate applications</p> <p>C. SM to chase up Steward deputy</p>	<p>SS, SM &amp; MM</p> <p>SS</p> <p>SS</p> <p>ALL</p> <p>SS, SM &amp; MM</p>

		<p>D. TW says prospective tech GO met with with and expected two other people) about co-GOing but that he is very keen to apply to GO tech more broadly as a solo application</p> <p>E. TW also mentions there's ways around it to avoid tech members being pressured into GOing and with a lot of work on them as one person</p> <p>F. MM highlights a point of chat at selection that we don't want to burn people out</p> <p>G. Previous photopoint GO has sent over as much helpful docs to assist with GOing (much heart react on Google Meet)</p> <p><b>VIII. GO Weekend Planning</b></p> <p>A. MM gives update and will be rejigging schedule for Court</p> <p>B. TW highlights no wifi in Ranger Centre so make sure a video call is on Sunday</p> <p>C. SM highlights the walkthrough the space is NOT the GO walkthrough where interactions are planned and asks TW and Blues stress this when leading the walk</p> <p>D. SS would like to include a video call with Mark Oxbrow about Samhuinn festival history</p> <p><b>IX. Open Meeting Planning</b></p> <p>A. MM notes Main Hall Nicolson Sq 1-5pm and to get GOs there for 1pm with the hope of starting at 2pm</p> <p>B. <b>AT to source Gong to keep time at open meeting a la Bob with Chair style from Beltane Open Meeting</b></p> <p>C. TW says two hours is a good time</p> <p>D. TW highlights need to have a strong board presence to be friendly - SS &amp; SM suggest having a desk for people to come chat</p> <p><b>X. Onboarding AT as Trustee Assistant</b></p> <p>A. AT is essentially a support goblin who <b>isn't</b> dealing with organisational admin, voting, confidential work</p> <p>B. Has a volunteer agreement in place</p> <p>C. <b>Vote: Aye 3, Abstain 2 (one absence, one conflict of interest)</b></p> <p><b>XI. Website/Social Media access for SM &amp; AT</b></p> <p>A. SM asks if this could happen for the website now that Facebook Page access has been granted</p> <p>B. SW notes this can be done easily</p> <p>C. <b>SW to give SM access to Wordpress</b></p> <p><b>XII. Samhuinn Afterparty Update</b></p> <p>A. TW announces venue</p> <p>B. There is general whooping</p>	<p>ALL</p> <p>ALL</p> <p>SM</p> <p>SM &amp; AT</p>
--	--	---	--

		<p>C. Discussion on ticket prices to cover the additional hire cost</p> <p>D. TW notes ticket price went to £6 at Beltane</p> <p>E. SS suggests taking the conversation to Slack and report at the next Board meeting with provisional ticket decision made by the Open Meeting</p> <p><b>XIII. Future Proofing Tech</b></p> <p>A. TW highlights the need to build meaningful 'everyone is tech' mentality and that tech needs to go back to people showing up, putting boiler suits on at 4pm and then helping derig</p> <p>B. SS suggests really building this into the GO weekend</p> <p>C. TW mentions the Tech Lite approach to this Samhuinn</p> <p>D. TW highlights a return of the Production Coordinator that has occurred during the meeting</p>	<p>ALL</p> <p>SS</p>
<p><b>4. Governance Issues</b> [Governance]</p>	8:20	<p><b>XIV. Equality, Diversity and Inclusion Update</b></p> <p>A. SM to investigate following up on Bob's info for Anti Racism</p> <p>B. SM to explore re-establishing an EDI committee</p> <p>C. SM to explore drafting Anti Racism policy with committee</p> <p><b>XV. Articles of Association Audit Update</b></p> <p>A. SM has reviewed Jenny Glover's Audit</p> <p>B. SM to chat with Tom about updating the AoAs that were voted through</p> <p>C. Board to schedule meeting for post Samhuinn to formally begin redrafting</p> <p><b>XVI. MapleHaggis Collective Proposal</b></p> <p>A. SS suggests going back with a flat no</p> <p>■ <b>Vote: Aye 4, Abstain 1</b></p>	<p>SM</p> <p>SM</p> <p>ALL</p>
<p><b>5. Finance &amp; Income Generation</b> [Governance]</p>	8:40	<p><b>XVII. Contractor Request Overview and Update</b></p> <p>A. Press and Comms</p> <p>■ Gabby Sloss coming back onboard for next Samhuinn and Beltane</p> <p><b>B. Safeguarding Officer</b></p> <p>■ Being actioned by SS to recruit officer</p> <p><b>C. Production and Site/Tech</b></p> <p>■ TW will seek to get Rob Thorburn return to post as FOH &amp; Production Coordinator</p>	<p>SS</p> <p>SS</p>
<p><b>6. Community Issues</b> [Board only]</p>	8:58	<p>XVIII. Updates - [REDACTED]</p>	ALL

<b>7. Board Project Progress</b> <i>[Strategy/Operations]</i>	8:51		
<b>8. AOB</b>	8:52	<b>XIX. AOB</b> A. SG notes this is his last Board meeting as Blue for the next wee while and he hopes to be back	ALL
<b>9. Close of Meeting</b>	8:55	<b>XX. Confirm date of next meeting and for the run up</b> A. Board note that dates are more flexible than a set recurring day every 4 weeks to allow for flexibility of Trustee's changing schedules	ALL

### **Summary of agreed actions**

Schedule meeting for post Samhuinn to formally begin redrafting AoA's	Sophie	Before Next Meeting
Work on building BFS Communication Guidelines doc	Sophie	Ongoing
Coordinate posting on socials with Andy & Stew	Sophie	As soon as possible
Check in with stewards	Sophie	As soon as possible
Follow up on Bob's info for Anti Racism	Sophie	Before next meeting
Explore re-establishing an EDI committee	Sophie	Before next meeting
Explore drafting Anti Racism policy with committee	Sophie	As soon as feasible
Chat with Tom about updating the AoAs that were voted through	Sophie	
Work on a Creative Scotland funding application over coming months	Sophie & C'tri	Before September
Send details of GO Mixer to Blues	Sammi	As soon as possible
Chat with Samhuinn groups to rejig story concept	Sammi	Pre GO Weekend
Go back to MapleHaggis with a polite decline	Sammi	Before next meeting
Begin building a welcome pack for court members from the Board - leading with contributions from the rest of the Board	Sammi	Rolling
Work on DM contract with CG before bringing to Board for approval	Sammi & C'tri	Before next meeting
Google account admin for GO's	Stew	Pre Open Meeting
Remove former trustee personal information from past trustee registers	Stew	Before next meeting

Get in touch with Alix again who drafted Anti Racist and Nationalist Policy, share link to copy for Board sign off and publish in policy area of website	Stew	As soon as possible
Announce on Website about Kings	Stew	As soon as possible
Implement Court & Hardship funding for Samhuinn	C'tri	Before next meeting
Liaise with Tom on Busk requirements	C'tri	Before next meeting
Explore what funding there is for a Mabon event as per Cailleach's suggestion	C'tri	Before next meeting
Liaise with Tom on Soldo cards	C'tri	Before next meeting
Send Beltane Steward GOs feedback	Mailis	As soon as possible
Work on resolving the duplicate group applications	Mailis	Pre GO Weekend
Source a time keeping gong for Open Meeting	Andy	Pre Open Meeting