

**Beltane Fire Society
Board Meeting Minutes
(timings are approximate)**

Date and Time:	Monday, April 7th 2025, 1915 for 1930
Location:	Beltonia
Present:	Present in person: Jenny Bloom, Neil Barton, Jenny Glover, Robert Lee, Steffie Sutherland, Andy MacLeod Present electronically: Tom Watton, Steve Glover, Simone Last, Ella Humphries Apologies: Franklyn Reinhart, Rob Thorburn

Item		Details	Action on
1. Welcome and general	1930	Jenny Bloom opened the meeting. She welcomed everyone and reported apologies from Becky Salter. Everyone then checked in. Tom mentioned that a debit card had been left at Beltonia and asked if anyone knew the owner.	
2. Minutes Agreement and review of urgent action points	1935	The Minutes were agreed	
3. Operations (Blues update)	1937	Blues have been having some mediating conversations with some Group Organisers on various subjects, but this is all being managed.	
Operations (Contractors' update) Ella Humphries	1940	FRONT OF HOUSE (Ella Humphries): The Front of House team consists of 8 people on the gate and 3 doing wrist banding. Steward numbers are still concerning - Ella has been having direct conversations with people and also passing out flyers in the city centre. She will be focused on Beltane for the next two weeks, mostly doing signage, which will be useful for future years and the Wishing Tree is fine.	

Operations (Contractors update continued) Tom Watton	1945	<p>EVENT CO-ORDINATOR (Tom Watton): Tom and Andy were at a very long licensing meeting recently,</p> <p>The ticket situation is looking good, roughly 2,500 sold, which is roughly in line with expectations.</p> <p>The body paint and after party ticket orders are mostly in - though it looks as if we may lose money on the after party based on numbers (3 groups of music whose members don't pay, as they're performing and another few groups with no or low ticket prices).</p> <p>The GO cue sheet is coming together and Walkthrough 1 will be this weekend (Sunday April 13th).</p> <p>Bristo Square has been confirmed for the busk.</p> <p>A new broadband provider is being considered for Beltonia and the fire alarms there are due to retest.</p> <p>Andy MacLeod is providing support, as the new Contractors' Assistant, which is very helpful.</p>	
Operations (Hiring Updates)	2000	<p>The contract for the new Front of House contractor (Lizette) is almost complete.</p> <p>There have been 6 applications for the Site Co-ordinator Contractor job (Rob Thorburn is leaving). Rob is happy to help with the selection process and he says things are going fine for Beltane, everything booked.</p>	
Operations (Confirm after party location and tickets)	2010	<p>The after party will be at the Caves, as usual.</p> <p>Ticket prices are the same as for Samhuinn 2024: Drumming performers free Stewards £3 Beltane performers £7 Beltane non-performers £9 Guests £12</p>	
Operations (Community Organiser Oversight)	2015	<p>Community Organisers are mostly involved with Beltane performance, so this has not been a high priority lately. As it's mostly a new role for most people, they have needed a great deal of support.</p> <p>The next meeting will be after Beltane, either some time in May or June.</p>	

Governance (Blues and Board post-Festival meeting)	2020	Board members wish to be available to support Blues. Simone Last (Safeguarding) will be invited to this meeting. Due to Festival preparations, it will be better to arrange this for after Beltane. Action 10.1: Jenny Bloom to arrange.	10.1 Jenny Bloom
Governance (Festival Secretary Departure/Transition)	2030	<p>Andy MacLeod has been offered the job of Contractors' Assistant and we all offered congratulations to him.</p> <p>Unfortunately, Contractors cannot also be Board members, so he will resign from the Board. Action 10.2 Jenny Glover to do resignation paperwork for Companies House.</p> <p>After discussion, that Tom would identify what is required as forward planning for Samhuinn 2025 and a new Festival Secretary will be appointed after the AGM.</p> <p>All the Board offered Andy congratulations, saying that it was good to have him on board and we are all sorry to lose him, though his new job will involve regular liaison with the Board.</p>	<p>10.2 Jenny Glover</p> <p>10.3 Tom Watton</p>
Operations (Pyrosphere and Acro queries)	2040	This request has been seen by Tom Watton and Rob Thorburn, who are already dealing with it.	
Operations (Press pass query)	2045	The official Board position is that Press members can attend, but not pass the cordon barriers. There has been a request to have a small Press area at the D. Any queries regarding the Press are to be passed to Gabby Sloss, who will deal with them.	
Operations (GDPR)	2050	<p>There have been two breaches of GDPR from one group recently.</p> <p>The Board discussion noted:</p> <ul style="list-style-type: none"> - That there needs to be a bit more clarification about the definition of a "minor" breach and tagging of addresses - That there should be more discussion at GO training weekends eg how and why to bcc <p>Action 10.4 Robert Lee to write some template responses and to discuss this further at the next meeting in May.</p>	10.4 Robert Lee

Finance and Income Generation	2055	<p>The March accounts were presented to the Board.</p> <p>5 people applied for the accessibility grants (£50 each). Several things have been paid: Word press, licenses, Ella, taxis for Beltane 2024.</p> <p>The security company being used as requested 50% of the fee upfront, this has also been paid.</p> <p>At present, there is £117,375 in the bank (some money is being kept aside in case there are emergencies such as festival cancellation).</p>	
AOB (BFS social events, hoodies, domain name renewal)	2105	<p>The Board discussed and approved the idea of showing vintage Beltane/Samhuinn DVDs at Banshee Labyrinth (this is free and one of the managers, SJ, is an ex-Beltaner). However, this is a popular place, so the cinema needs to be booked well in advance (about 6 weeks to 2 months). No action at present, but likely to be discussed at future meetings.</p> <p>There was a request about hoodies. Tom is intending to put in an order, but hasn't found a supplier which will provide them cheaply enough to make a profit or break even on resale. Tom will inform the Board when or if he finds a suitable supplier (action ongoing - not marked as a formal action).</p> <p>The Beltane domain name is about to expire. It is paid for by a BFS Founder member. Steve Glover knows this person and is likely to meet him in the near future. Action 10.5 Steve to discuss domain name renewal.</p> <p>Ella mentioned that the Storytelling Centre is enquiring whether the BFS wants to reserve space for the Samhuinn family event. After discussion, the Board approved this request.</p>	10.5 Steve Glover
Date of next meeting		<p>The next meeting will be held on TUESDAY 6th May at Beltonia, with the option of attending electronically.</p> <p>Trustees are asked to keep Monday 21st April free if there needs to be an additional Board meeting. (This is not completely confirmed yet, dependent on any Beltane emergencies).</p> <p>There will be an option to attend electronically for both meetings (Jenny Glover will attend electronically on Monday 21st April if needed).</p>	