

**Beltane Fire Society**  
**Board Meeting Minutes**  
 Approved at the meeting on 18 August 2025

<b>Date and Time:</b>	28 July 2025, 19:30-21:30
<b>Location:</b>	Hybrid - Beltonia / Online
<b>Present:</b>	Present: Jenny Bloom, Zhi Kang Chua, C'tri Goudie, Robert Lee, Neil Barton, Jenny Glover  Invited: Tom Watton, John Wilson  Apologies: Andy Macleod

Item	Details	Action on
<b>1. Welcome and general</b>	<ul style="list-style-type: none"> <li>I. Apologies               <ul style="list-style-type: none"> <li>A. Andy MacLeod</li> </ul> </li> <li>II. Declarations of interest regarding any agenda items               <ul style="list-style-type: none"> <li>A. None intimated</li> </ul> </li> <li>III. Check ins               <ul style="list-style-type: none"> <li>A. Many projects done, weddings attended, gardens tended to, Tom became human again (C'tri said yay), animals were summoned</li> </ul> </li> </ul>	
<b>2. Formal Matters</b>	<ul style="list-style-type: none"> <li>I. <i>Decision:</i> approval of <a href="#">previous minutes</a> <ul style="list-style-type: none"> <li>A. Approved</li> </ul> </li> <li>II. <i>Update:</i> Review any urgent action points               <ul style="list-style-type: none"> <li>A. See below</li> </ul> </li> </ul>	
<b>3. Operations</b>	<ul style="list-style-type: none"> <li>I. Blues Quick Update               <ul style="list-style-type: none"> <li>A. We have a Cailleach who has been onboarded, yay!</li> <li>B. Noted that, there were some strong applications for Kings. However, the guideline of at least three applications per role had not been reached. Hence, it was agreed to extend deadlines at Blues' discretion if numbers were not hit by the original deadline.</li> <li>C. Noted that Blues were considering how to better communicate late festival starts. It was agreed that there should be more clarity over when each group should arrive at the festival site.</li> </ul> </li> <li>II. Contractor Quick Update               <ul style="list-style-type: none"> <li>A. Contractors caught up with each other in the morning.</li> <li>B. A few equipment lease invoices remain to be sent out.</li> <li>C. It was expected that Samhuinn 2025 ticket prices could be lowered.</li> <li>D. Noted that we were awaiting an updated insurance quote. The Board discussed if we should increase coverage to accommodate child-friendly groups. It was agreed that this should be discussed with insurers on a case-by-case basis.</li> </ul> </li> </ul>	

	<p>E. Beltonia's lease renewal was pending discussions with the landlord.</p> <p>III. Sysadmin Team Update</p> <ul style="list-style-type: none"> <li>A. We now have a SysAdmin team!</li> <li>B. Stew has been onboarded onto the Team</li> <li>C. Team comms channels have been established</li> <li>D. Hope to have 3 people by Samhuinn</li> </ul> <p>IV. Lughnasadh plans</p> <ul style="list-style-type: none"> <li>A. 9 August from afternoon to late at the Granton seaside</li> <li>B. Trying to get access to the toilet in the Boardwalk Cafe</li> <li>C. Potluck concept, no organised catering</li> <li>D. Low-intensity, High-enjoyment</li> </ul> <p>V. Samhuinn Run-up Updates</p> <ul style="list-style-type: none"> <li>A. GO weekend - KB Nucleus - confirmed for 16/17 August</li> <li>B. Open meeting - Methodist Central Hall - 30 August - 13:00-17:00</li> <li>C. 3 applications received thus far - 2 projects, 1 group</li> </ul> <p>VI. The perennial problem of Steward recruitment, including who is available to be Steward GOs, how to recruit sufficient Stewards and how to provide adequate training.</p> <ul style="list-style-type: none"> <li>A. Recruiting a Steward GO has been challenging. Discussed issues around re-thinking the concept of Stewards as a group with hi-vis, prioritising Stewards for fire groups, and using rope lines for crowd control.</li> <li>B. It was suggested to develop Steward publicity materials that could be used year-round, such as by handing them out during group rehearsals.</li> </ul> <p>VII. The perennial problem of Tech GO recruitment, including how to include retention within Tech so we can grow new GOs.</p> <ul style="list-style-type: none"> <li>A. It was noted that Tech lacked the social aspect that maintained group cohesion.</li> <li>B. Tech lacks the social aspect that makes people stick around</li> <li>C. Integrating stewards with tech (and potentially torchies)?</li> <li>D. Due to new contractors, tech will need more support this year</li> <li>E. Ongoing Problem™ <ul style="list-style-type: none"> <li>1. To organise a blether on this - the Evil Alliance</li> </ul> </li> </ul>	Jenny Bloom
<b>Governance</b>	<p>I. Code of Conduct FIRE Acronym &amp; Values</p> <ul style="list-style-type: none"> <li>A. Agreed to remove the FIRE Acronym, but keep the acronym used for Safeguarding.</li> </ul>	
<b>Finance and Income Generation</b>	<p>I. <a href="#">June accounts</a></p> <ul style="list-style-type: none"> <li>A. No material changes since the last meeting</li> <li>B. Noted that fees to the Council and insurance renewals are the next big ticket items coming up.</li> <li>C. Annual accounts in progress.</li> </ul>	

<b>6. Community Issues</b>	<p>I. <a href="#">GDPR Response templates</a></p> <p>A. Noted that the templates allowed for a standard response to breaches. The Board expressed support for these templates.</p>	
<b>AOB</b>	<p>Do we want to celebrate the autumn equinox?</p> <ul style="list-style-type: none"> <li>- Yes, but might be a small celebration.</li> </ul> <p>Robert's title</p> <ul style="list-style-type: none"> <li>- To delegate to Robert to decide his final, new title.</li> </ul> <p>Disclosure certificate</p> <ul style="list-style-type: none"> <li>- Board members who do not have a disclosure certificate were to apply for one ASAP.</li> </ul> <p>Samhuinn Feedback</p> <ul style="list-style-type: none"> <li>- Volunteer agreement should include costuming guidance.</li> <li>- Decision on whether to allow feathers in costumes needs further consideration. Process of fire-proofing feathers should be supervised by GOs.</li> </ul>	
<b>Close of meeting</b>	<p><u>Date of Next Meeting</u></p> <p>18 August 2025, 19:30 - 21:30. Online only. There being no further business, the meeting closed at 21:35</p>	